

Speaker Instructions

Apart from the Prize Winners talks there are seven plenary (30 and 45 minutes), 24 half-plenary (30 minutes), and 163 invited and contributed talks of 20 minutes in five parallel sessions. Each presentation should leave 5 minutes for discussions and the transition to the next speaker. The chair will switch on a stoplight when you have 5 minutes left in your time slot.

All talks will be in **Power Point** or Adobe (*.pdf). For Power Point, MS Equation Editor 3.0 must be used, with no additional Math Fonts. Office 2007 is also acceptable, but the organizers should be notified in advance.

All computer presentations **MUST** be entered into our computers. **Each speaker** should go to the **Speaker Service Center** (Room M on the first floor in the Forum area, see map on Back Cover) **on the day before the presentation**. Service times are: on Wednesday August 6 between 14:00 and 18:30 hrs, Thursday, Friday, Saturday between 8:30 and 18:00 hrs, Monday between 8:00 and 18:00 hrs, and on Tuesday August 12 between 8.30 and 16:00 hrs. Please bring an electronic version of your talk, preferably on a USB stick. Your talk will be uploaded by one of our assistants on the laptop assigned to the lecture hall in which you are going to give your talk. After the electronic transfer you should check whether your slide show runs smoothly. The speaker's own computer cannot be used for presentation.

In addition, each speaker should check in with the session chair in the appropriate lecture room 10 minutes before the session begins.

Poster Instructions

Poster Sessions are Thursday, Friday, Saturday, Monday and Tuesday afternoon after the oral sessions. The poster area is on the first floor (see Inside Back Cover) in the Upper Lounge of the Auditorium and the Lounge of Room A and on the ground floor in the Auditorium Lounge near the Onyx Lounge where the Exhibition is. Here are also the pantries where you can exchange your consumption tickets for refreshments.

Presenters are asked to put their posters up as early as possible on the assigned day, to stand by it from 16:30 to 18:00 hrs, and to take it down before the next day. Mounting pins are provided. Further on in this book are abstracts for all posters with their poster designation (e.g. PA-Th1 is a poster from program section A -Quantum Gases, Fluids and Solids- on Thursday on poster board #1). Approximately equal numbers of posters from each section and category are scheduled for each day grouped together in the same area. The map on the inside back cover of this book shows the position of each poster board.

Poster size: The poster boards are configured in landscape (147 cm wide and 97 cm high) to provide as much space as possible for the presentation. You may prepare your poster either in landscape or in portrait. In the latter case the length of your poster should not exceed 120 cm vertical.

Instructions for Session Chairs

As session chair, you are expected to introduce the speakers by name, organization, and title of their talk, and keep the session on schedule. You can allow people from the

audience to ask one or more questions depending on the amount of time left. There will be power point presentations only. Our students will assist you with putting up lavalier microphones, uploading the next presentation, and bringing around microphones for the questioners.

Internet Connections

Internet connections are available due to the sponsoring by Elsevier. To connect your computer to the internet the following two options are available:

- If your computer is equipped with a wireless network card you can connect to the 'LT25 wireless network'. The wireless signal can be received in the upper and lower floor area of the Auditorium, Room A, and the Onyx Lounge.

- If your computer is not equipped with a wireless network card, but does have an ethernet card you can find seven tables equipped with UTP connectors in the Forum Lounge.

In both cases you should automatically be given an IP address and network configuration via DHCP.